



OFFICE OF THE DIRECTOR

MEMORANDUM

Date: April 2, 2007
To: LBNL Division Directors
From: Jim Krupnick
Subject: FY 08 Facilities and Infrastructure Project Fund Allocations

We are starting the FY 08 Call process for facilities and infrastructure projects earlier this year. As you know, this is your opportunity to identify and request FY 08 funding for the construction and maintenance priorities of your Division. The process is intended to give us the opportunity to make strategic choices for investing these vital Laboratory discretionary funds.

We have simplified slightly the process for FY 08: your requests no longer need to identify categories of funds - we will determine which types are required to address your needs.

Please identify your Division's top three to five project needs, and then work with your ALD to develop a single presentation addressing the priorities of your ALD's program area. You may identify additional needs if they reflect the highest priorities of your Division or involve significant safety/environmental concerns that otherwise would not be prioritized by the EH&S Division.

In order to give you and the ALDs the opportunity to advocate and defend your proposed project priorities, in August we will hold program area review sessions, organized and led by the ALDs. During these sessions, presenters should be prepared to respond to pointed questions from senior management regarding alternatives for each project and/or piece of equipment, including scientific and/or operational benefits, size and scope (right-sizing) cost effectiveness, and timeliness (can it be delayed to a subsequent year?). Solutions will be considered in the context of their positive impacts/benefits for safety, science, operational efficiency, and how broadly the Laboratory in its entirety would benefit. In that regard, projects with multi-divisional support would rank higher, all other attributes being equal. Please note that these meetings are each open to all ALDs and Division Directors - you are invited to attend any meetings of interest to you.

A single follow-on meeting of ALDs and senior management and staff will be held to consider the short lists generated by each of the program area meetings. We anticipate that the list of funded FY08 projects and GPE equipment will be completed by the end of September.

Should you have any questions, or require other assistance, please contact Les Dutton (x4042) or Rich McClure (x4486).

cc:

Director Chu	ALD Alivisatos
Deputy Director Fleming	ALD Siegrist
ALD/COO McGraw	ALD Gray
DCOO Merola	ALD Simon
CFO Fernandez	

Attachment: Funding process flow diagram.